

## **Harmony Through Teamwork! Improving Communication in the Workplace**

Regardless of industry, location, or company size, ineffective communications can obstruct information, hinder collaboration, and negatively impact employee satisfaction. In this highly interactive, high-energy keynote, Jan Spence will use her vast knowledge helping companies and individuals take their teamwork, listening, and communication skills to the next level by sharing tips on how to set established protocols and clear processes of communication, thus increasing employee engagement and overall productivity. By the end of the session, participants will have the necessary tools they can implement immediately to successfully navigate the varying and unique needs of today's workforce.

Participants will:

1. Implement tools and techniques to create synergy amongst the different generations when communicating.
2. Create more productive interactions in the workforce to increase overall engagement levels.
3. Learn how to apply Jan's "ARC method" to be more succinct and minimize wasted time.